

PROPOSAL FOR NEW WORK ITEM	
Date of proposal:	Reference number (to be given by BBSQ):
Name of Proposer:	Organization:

A formal proposal/request for the development, revision or adoption of a standard shall be submitted to the Bahamas Bureau of Standards & Quality (BBSQ) which will process it in accordance with the BBSQ's procedures.

READ BEFORE COMPLETING THIS FORM: Text in red is offered as a guideline to completing this form. Please replace with information relevant to your proposal. Proposals without adequate justification risk rejection or referral to originator.

Purpose and Justification (state the reason for development and need for the standard. Justification may include problems the Standard is expected to solve, an explanation of the trade related, economic and, if applicable, the social/health advantages which would result from having the standard, disadvantages of not having a standard, urgent national circumstances, need for harmonization with existing legislation or international/regional/industry standards)	Scope (Clearly state what the standard is about/applies to and what it excludes and limits or ranges covered)	Subject (Indicate clearly the field/subject which the proposal is intended to cover)	he proposal (to be completed by the proposer)
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New work item proposal

Signature, Manager Standards Development & Certification Department	Date of receipt
Signature of the proposer	
lny)	Other comments (if any)
be established for the development of the standard)	be established for the
Liaison organizations (List of organizations, national, regional or international with which cooperation should	Liaison organization
The proposer or the proposer's organization is prepared to contribute to the preparatory work required	The proposer or the p
d An outline is attached	A draft is attached
Preparatory work (Draft/outline/industry document may be included)	Preparatory work (I
Survey of similar work undertaken in other bodies (Known similar/ relevant documents to be considered: international/regional/national standards or other documents such as industry standards and legislation)	Survey of similar wo international/regional
Programme of Work (The areas that are expected to be covered in the standard; list of principal subject areas questions which the proposer wishes to be included or dealt with e.g. terminology, test methods, dimensions and tolerances, performance requirements, technical specifications, etc)	Programme of Work questions which the properties tolerances, performan