



BAHAMAS BUREAU OF STANDARDS & QUALITY - WEIGHTS & MEASURES INSPECTORATE
SERVICE CONTRACT FORM

COMPANY NAME AND ADDRESS		CONTRACTING BUSINESS OFFICE		DEPARTMENT USE ONLY		
				Department: _____ Job No.: _____ Date & Time: _____ Sample Condition: _____		
CONTACT PERSON				PLEASE TICK FOR ADDITIONAL SERVICES <input type="checkbox"/> Urgent (additional charge incurred - call for more information) <input type="checkbox"/> Fax Results (Subject to approval) <input type="checkbox"/> Telephone presumptive results <input type="checkbox"/> Send more service contract forms <input type="checkbox"/> Other: _____		
PHONE NUMBER	FAX NUMBER	EMAIL				
SEND INVOICE TO (indicate name and address if different from above)						
P.O. NUMBER	DATE ESTIMATED	ESTIMATED TURN AROUND TIME	ESTIMATED COST	DEPOSIT	RECEIPT NO.	DATE PAID
SERVICE REQUESTED		SPECIAL INSTRUCTIONS		SAMPLE IDENTIFICATION & DESCRIPTION/CODE		No. of CONTAINERS/SAMPLES
<input type="checkbox"/> Testing <input type="checkbox"/> Calibration <input type="checkbox"/> Label Evaluation <input type="checkbox"/> Inspection <input type="checkbox"/> Consultancy <input type="checkbox"/> Training <input type="checkbox"/> Other						Size of Unit Quantity of Units(s)
DETAILS:						
*I hereby request The Bahamas Bureau of Standards & Quality to provide the services requested above and undertake to pay the fee and abide by the terms herein. I also agree that any remaining units of samples submitted for laboratory tests will be: <input type="checkbox"/> Collected within 30 days of the date of completion, after which the Bureau reserves the right to dispose of same <input type="checkbox"/> Dispose of by the Bureau						Intended Market <input type="checkbox"/> New Providence <input type="checkbox"/> Family Islands <input type="checkbox"/> Other
Submitted by: _____			Received by: _____			
..... Date Date			
Terms: All invoices are payable upon receipt unless prior arrangements have been made. Where credit has been extended, terms are net 15 days or a 5.3% per month finance charge to unpaid balances after 30 days. In the event that said account is placed in the hands of an Attorney for collection, debtor						

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obligates himself to pay full attorney's fee plus legal expenses. * Release of Results subject to full payment for services rendered.

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