

The Bahamas Bureau of Standards & Quality is seeking to hire a Engineer for the position of Metrologist within the Metrology Dept.

<b>JOB TITLE:</b>	<b>Metrologist (Engineer, Grade Level III)</b>
<b>TYPE OF VACANCY:</b>	<b>Staff</b>
<b>REPORTS TO:</b>	<b>Director of BBSQ</b>
<b>DEPARTMENT:</b>	<b>Industrial Metrology</b>
<p><b>SUMMARY:</b> The incumbent will report to the Director and is responsible for contributing to the fulfillment of all organizational goals. The individual will be responsible for conducting calibrations, and verification services, and participating in all metrology and metrology related activities at The Bahamas Bureau of Standards and Quality (BBSQ). This individual must be able to multitask and may be required to travel on occasion.</p>	
<p><b>DUTIES AND RESPONSIBILITIES:</b></p> <ul style="list-style-type: none"> <li>➤ Conduct metrology activities to include calibrations, verifications, testing of equipment, and training within the Metrology Department; also prepare calibration certificates where required.</li> <li>➤ Develop the technical capacity of the BBSQ in Metrology.</li> <li>➤ Adhere to the quality system of the Metrology Department.</li> <li>➤ Maintain all records of the assigned metrology unit and the database of weighing and measuring devices used in the trade of goods and services.</li> <li>➤ Represent The Commonwealth of The Bahamas in Regional Committees, cooperation schemes, forums, working groups and/or networks as assigned by the Director.</li> <li>➤ To conduct comparative tests between the National Standards and the Working Standards used in the Metrology Department of the BBSQ.</li> <li>➤ Maintain the operation, quality and traceability of national metrology standards.</li> <li>➤ Performing related duties as assigned by the Director.</li> </ul>	
<p><b>REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:</b></p> <p><b>Physical Demands</b></p> <ul style="list-style-type: none"> <li>➤ Need to lift large heavy weights up to 20 kg.</li> <li>➤ Ability to work for long hours.</li> <li>➤ Ability to work outdoors for long hours.</li> <li>➤ Ability to work in temperature demands which could include working at 20°C or even at times in hot and dusty industrial environments.</li> <li>➤ Be research oriented.</li> </ul> <p><b>Person Specifications</b></p> <p><b>Minimum Education and Experience</b></p> <ul style="list-style-type: none"> <li>➤ Bachelor's Degree preferably in Engineering (mechanical, physical, electrical, chemical, or similar) or in the Physical Sciences/Mathematics, from a recognized accredited institution.</li> <li>➤ At least one year of experience working in a relevant technical field or laboratory.</li> <li>➤ Computer literacy is required, with a strong working knowledge of Microsoft Office.</li> <li>➤ Strong verbal and written English is required.</li> <li>➤ Knowledge of ISO 17025 and related standards would be an asset.</li> <li>➤ Knowledge of Metrology, Quality Assurance, Standardization, Conformity Assessment, Certification and Accreditation would be an asset.</li> </ul> <p><b>Other Skills/ Knowledge</b></p> <ul style="list-style-type: none"> <li>✓ Strong interpersonal skills with the ability to interact effectively with groups of diverse individuals.</li> <li>✓ Superior organization and priority management skills.</li> <li>✓ Excellent verbal/written communications skills.</li> <li>✓ Excellent analytical and problem solving skills, and attention to detail in analysis.</li> <li>✓ Ability to work with direction as well as take initiative to move projects forward.</li> <li>✓ Excellent conflict resolution skills.</li> </ul>	

**Salary range: \$47,416.67 - \$ 55,116.67 X \$700 per annum, without engineer's certification.**  
Salary commensurates with qualifications and experience. Successful applicants will be appointed on contract. The contract appointment shall be at a fixed salary and would include a gratuity of fifteen per cent (15%) of total salary (excluding allowances) received during the contract period and payable on satisfactory completion of the contract.

**Interested applicants should send the following to the Human Resources Department via email:**

- ✓ A cover letter of interest highlighting work experience and accomplishments;
- ✓ Current Curriculum Vitae or Resume;
- ✓ Copies of Relevant Qualifications and Certificates.

**Submit electronically to:**

Email: info@bbsq.bs  
Attention: Human Resources

<b>Date Published</b>	10th May, 2021
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<b>Date to be Removed</b>	21st May, 2021
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<b>Application End Date</b>	31st May, 2021
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*\* The above statements are intended to describe the general nature and level of work to be performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of the Metrologist (at The Bahamas Bureau of Standards and Quality)*